

## **Food Bank Volunteer Opportunities**

## **Mobile Food Pantry**

Active service is approximately 4.5 hours total, 3 hours at the remote site, with an additional 1.5 hours for loading/unloading before and after. Shifts are once a week (day to be determined) for six weeks. This position is always paired with a partner volunteer.

This is an exciting position with the opportunity for deep outreach in our community for those who may struggle with direct access to our food bank site. As part of an ongoing pilot project called Mobile Food Pantry, this position serves a previously identified location of need in our community with remote service.

Must be able to provide excellent customer service while interacting with diverse customers across a spectrum of need.

- Volunteers will interface with onsite staff for initial loading of ShareNet van, then will unload at the site, setting up tables for presentation of food.
- At close of service, position will reload van, return to site, and unload any surplus food and crates.
- Volunteers must be able to lift up to 50 lbs. with no lifting restrictions.
- Note: that typically no bathroom is available at the remote site unless volunteer was to drive to it.

#### **Grocery Store Pick Up Drivers**

We are recruiting dedicated drivers to pick up inventory from local grocers in Bremerton, Silverdale, Poulsbo, and Kingston. Shifts are available mornings, Tuesday and Thursday for approximately 4 hours. It requires good customer service skills, the ability to lift up to 50 lbs. and maneuver packed goods into and out of the ShareNet vehicles.

- Vehicles use a lift gate to load and unload
- Safety secure items in the vehicle
- Manage/sign van log
- Weigh donated goods and record weights
- Unload donated goods at ShareNet
- Stock donated goods in designated storage areas

## **Food Bank Greeter and Greeter Assistant**

Shifts are Tuesday and Friday from 9:30 am to 2:30 pm

Greeters cheerfully welcome incoming clients at their cars and explain the procedures for obtaining their order for food and/or products. The greeter then checks in the client and takes the client's order ticket to volunteers inside the food bank. Volunteers then assemble and deliver the order to the client. The ability to work outdoors in all kinds of weather is required.

- Inform clients of procedures for obtaining food and products
- Maintain order in the waiting area while client waits to be checked in
- Assist with client questions

#### Food Bank Pantry Stocker

Shifts are Tuesday and Friday from 9:30 am to 2:30 pm

Requires lifting, bending, and maneuvering items in a small space.

- Organize incoming inventory and stock coolers with incoming inventory
- Stock shelves
- Fill hygiene orders from client ticket
- Complete end-of-shift tasks
  -break down boxes
  -remove waste bags
  -clean shelves and bakery racks

### Food Bank Order Fulfillment

Shifts are Tuesday and Friday from 9:30 am to 2:30 pm

Requires the ability to fill emergency food box according to instructions from client slip, stand on feet for up to 5 hours (breaks welcomed), lift bend, and have a full range of motion within a small space.

- Stock incoming inventory
- Sort inventory
- Pack boxes for distribution
- Check expiration dates on incoming inventory
- Break down bulk items for individual packing and distribution

# **Thrift Store Volunteer Opportunities**

### Cashier

Two shifts are available for Wednesday, Thursday, and Saturday. Approximately 3 hours each shift either 9:45 am to 12:30 pm OR 12:15 pm to 3:00 pm.

Requires good customer service skills. Ability to have effective communication to speak clearly and listen attentively, be patient and empathetic, and demonstrate a positive and friendly attitude to create a pleasant and inclusive shopping experience for customers from all walks of life.

- Greet customers and assist with questions
- Ability to operate a cash register, credit card machine, and change register and credit card tape
- Accuracy in both electronic entry and manual counting
- Process sales
- Process incoming donations
- Answer phone
- Stock new inventory on the floor as it is priced
- Provide donation receipts

#### **Donation Processor**

Two shifts are available for Wednesday, Thursday, and Saturday. Approximately 3 hours each shift either 9:45 am to 12:30 pm OR 12:15 pm to 3:00 pm.

Requires the ability to maneuver within tight, often well-filled spaces, and to lift donation boxes or bags. Good customer service skills; ability to turn down a donation with a smile and explain why it can't be accepted.

- Process incoming donations
- Follow the sorting room priorities
- Sort incoming clothes donations
- Make decisions on acceptable and non-acceptable donations as necessary

#### Merchandising

Two shifts are available for Wednesday, Thursday, and Saturday. Approximately 3 hours each shift either 9:45 am to 12:30 pm OR 12:15 pm to 3:00 pm.

Requires the ability to maneuver within tight spaces and to lift donation boxes and bags.

- Pricing items
- Stocking: Hanging, folding, and placing merchandise

## **Thrift Store Laundry Facilitator**

Two shifts are available for Wednesday, Thursday, and Saturday. Approximately 3 hours each shift either 9:45 am to 12:30 pm OR 12:15 pm to 3:00 pm.

Requires ability to lift and maneuver loads of laundry and to reach above shoulder level.

- Sort like colors
- Follow special care instructions on particular garments
- Operate washer and dryer (non-commercial)
- Hang clothes
- Organize garments

## **Additional Volunteer Roles**

#### Food to Grow On (Food2GO)

Every scheduled week of the school year ShareNet delivers portable nutritious food to kids who counselors referred to the program at all Kingston public schools.

We rely on community support to fill over 100 backpacks *each week of* the school year with nutritious food.

#### **The Giving Garden**

Providing fresh, organically-managed, sustainably-grown produce to the ShareNet Food Bank since 2011.

If you would like to volunteer at the garden you can contact Kathy Curry, at kscurry962@gmail.com. You can visit their website <u>here</u> to read more.

#### Join the Board

- Fundraising
- Donor Development
- Legal Expertise
- Insurance Expertise

Please contact: Mark Ince <u>director@sharenetfoodbank.org</u>